

31st Annual Debtors Anonymous World Service Conference

*Deep in the Heart of Sponsorship
Healing Through Sharing*

**Wednesday, August 23, through
Sunday, August 27, 2017**

**Sheraton DFW Airport Hotel
4440 West John Carpenter Freeway
Irving, Texas 75063 USA**

Registration Packet

The D.A. World Service Conference

The World Service Conference (WSC) is the annual business meeting of Debtors Anonymous. It is where General Service Representatives (GSRs), Intergroup Service Representatives (ISRs), and the General Service Board (GSB) gather to review the state of the D.A. Fellowship, work on topics like new D.A. literature concepts and new outreach methods, and vote on important issues affecting D.A. as a whole. Every registered D.A. group, including Intergroups, may send one representative to the WSC.

This document contains the information delegates need to register for the Conference, and provides information that will help groups prepare for sending a representative to the Conference, including a spending plan worksheet.

Learn about the Conference: Pre-Conference Orientation Calls

All Conference attendees are encouraged to attend one or both of the pre-Conference orientation calls:

Dates:	Saturday, July 22, and Sunday, July 30, 2017
Time:	1:00–2:30 pm USA Eastern time (UTC-5)
Dial-in Number:	712-775-7100
Access Code:	901712#

Contents

Important Dates and Deadlines	2
Conference Registration Information	3
Conference Registration and Payment	3
Fees	3
Conference Registration Form for GSRs, ISRs, and Trustees	4
Hotel Reservation Information	6
Hotel Registration Form	7
Travel and Miscellaneous Information	8
Preliminary Conference Schedule	9
Service Opportunities	10
Volunteer Service Form	11
Delegate Spending Plan Worksheet	12
Guest Registration Form for Fellowship Day and Gala	13
John H. Scholarship Program	14
Description and Instructions	14
John H. Scholarship Funding Guidelines	15
WSC 2017 John H. Scholarship Application Form	17
Submitting Issues and Concerns to the World Service Conference	18
Hosting a Future World Service Conference	19

Important Dates and Deadlines

John H. Scholarship application deadline	May 22
John H. Scholarship recipients notified by	June 6
Issues & Concerns submission cutoff	July 7
Hotel reservation deadline (sleeping rooms)	July 28
Fellowship Day Luncheon and Gala Dinner Reserve Date	Aug 11
Conference Registration: early deadline	July 26
Conference Registration: late deadline	Aug 4

Conference Registration Information

Conference Registration and Payment

1. **Registration Forms** for the Conference can be found online at www.debtorsanonymous.org → “Fellowship Services” → “World Service Conference.”
2. You must provide your **group number** when registering. To locate your group number, use the “Find a Meeting” page on the D.A. website: <http://www.debtorsanonymous.org/admin/index.php/find>.

The option of online registration, will be added shortly
Payment by check only. Please send payment and registration to:
2017 WSC - Registration
P.O. Box 920888
Needham, MA 02492-0009

3. **Hotel reservation and payment.** You must make your own reservation with the hotel for your sleeping room, and **pay the hotel directly**; it is recommended that you get a confirmation from the hotel. Do not send hotel payment to GSO. See pages 6–7.
4. **Registration Confirmation.** Confirmation of your registration will be sent by email, unless otherwise requested. If you do not get confirmation by Aug 7, please contact the GSO.
5. **Refunds.** To request a refund for Conference registration and meals (not your own travel-related or hotel expenses), notify the General Service Office via email (2017wsc@debtorsanonymous.org) or telephone (781-453-2743) by 4:00 pm Eastern time, Monday, Aug 7, 2017.
6. **Meals.** Meals will be served buffet style. There will be vegetarian and vegan options at each meal.
7. **Terms and Conditions.** By submitting a completed registration form, you consent to the terms herein.

Fees

1. Registration Fee and Meal Plan

Meal plan includes: Four breakfasts (Thurs.–Sun.), three lunches (Thu. – Sat.), and two dinners (Wed. and Thurs.). The meal plan is not optional and does not include the Gala Dinner. The meal plan does not include lunch on Sunday.

- a. Registration Fee and Meal Plan
Early: Registration postmarked on or before July 26, 2017 **\$505.00**
 - b. Registration Fee and Meal Plan
Late: Registration postmarked between July 27 and August 4, 2017 **\$605.00**
2. **Gala Dinner / Talent Show / Dance** (*Not included in registration fee or meal plan*) **\$50.00**
 3. **Fellowship Day** (*Not included in registration fee.*) **\$15.00**

Note regarding Fellowship Day: There is a cost to guests for the lunch in addition to the suggested contribution for Fellowship Day. No guest will be turned away from the sessions on Fellowship Day for lack of funds.

Note regarding guests: To register a guest for the Fellowship Day sessions, lunch, or the Gala, use the Guest Registration Form on page 13.

Conference Registration Form for GSRs, ISRs, and Trustees

Page 1 of 2

31st Annual D.A. World Service Conference, August 23–27, 2017

(Keep a copy of this page for your records.)

First name:		Last name:	
Address:			
City:	State/Prov.	Country:	Postal code:
Home phone: ()		Cell phone: ()	
Email address: (please write clearly)			
<input type="checkbox"/> YES Special Assistance. (If yes, please describe your needs below.)			
If you would like to subscribe to D.A.'s eNews announcements: Subscribe online at: debtorsanonymous.org <input type="checkbox"/> Already subscribed			
Committee on which you are considering serving* _____ See the <i>D.A. Manual for Service</i> or www.debtorsanonymous.org/service-world.htm <i>*You may change your selection at the Conference.</i>			
<input type="checkbox"/> Check if you wish to receive the "paperless binder." A PDF of the contents will be available to download onto your personal electronic device or thumb drive that you need to bring with you <input type="checkbox"/> Check if you prefer a regular paper binder. <input type="checkbox"/> Check if you prefer both a "paperless binder" and a regular paper binder.			
Is this your first WSC? <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> GSR (Gen. Service Rep.)	<input type="checkbox"/> ISR (Intergroup Service Rep.)	<input type="checkbox"/> Trustee
Group name:	Group location (city):	Group #:	

Notes:

1. **Group number is required.** Registrations without group numbers may be delayed or returned. To locate your group number, use the "Find a Meeting" page on the D.A. website, <http://www.debtorsanonymous.org/admin/index.php/find>.
2. **Registration Confirmation.** To receive confirmation of your registration, provide an email address or a self-addressed, stamped envelope. If you do not receive a confirmation by August 7, please contact the General Service Office(GSO)
3. **Payment for registration and meals.** Conference registration and meals must be paid for by check, in a single payment accompanying this Registration Form, by the listed deadline.
4. **Hotel reservation and payment.** You must make your own reservation with the hotel, and pay the hotel directly.
5. **Special Dietary Needs.** Meals will be served buffet style. There will be vegetarian and vegan options at each meal. If you have special dietary needs that may not be met by the Conference meals, you may want to include extra meal funds in your spending plan.
6. **Refunds.** To receive a refund for cancelled Conference registration and meals (not your own travel-related or hotel expenses), please notify the General Service Office via email (2017WSC@debtorsanonymous.org) or telephone (781-453-2743) by 4:00 pm Eastern time, Monday, August 7, 2017.
7. **Volunteer Opportunities.** See pages 10–11 for service opportunities. Submit the Volunteer Service Form with your Registration Form.
8. **Paperless Binders.** An electronic copy of the 2017 Binder will be available to all delegates who wish to receive one. A paper copy will also be available to those who wish one as well. If you do not wish or need to have a paper copy please indicate by checking the appropriate box above. Please bring an electronic device and a thumb drive to download the digital version of the paperless binder.
9. **Release Regarding Materials.** By submitting a completed registration form, World Service Conference (WSC) attendees release to Debtors Anonymous General Service Board, Inc., any and all ownership and use rights for material submitted to WSC committees and caucuses during the Conference year. This includes, but is not limited to, written, graphic, and audio materials. Debtors Anonymous General Service Board, Inc., is the not-for profit corporation that has legal and fiduciary responsibility for the spiritual fellowship of Debtors Anonymous.
10. **Terms and Conditions.** By submitting a completed registration form, you consent to the terms herein.

Conference Registration Form for GSRs, ISRs, and Trustees

Page 2 of 2

31st Annual D.A. World Service Conference, August 23–27, 2017

(Keep a copy of this page for your records.)

First name:	Last name:
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Registration Options

		Enter your amounts below.
1. Conference Registration and Meals Meal plan includes: Four breakfasts, three lunches, and two dinners, per person. The meal plan is not optional and does not include the Gala Dinner. <i>(Choose <u>one</u> of the following)</i>		
a. Early: Postmarked or emailed on or before July 26, 2017	\$ 505.00	\$ _____
b. Late: Postmarked or emailed between July 27 and August 4, 2017	\$ 605.00	\$ _____
2. Gala Dinner / Talent Show / Dance <i>(Not included in registration fee.)</i> <i>To register a guest for the Gala, please use page 13 of this packet.</i>	\$ 50.00	\$ _____
3. Fellowship Day <i>(Not included in registration fee.)</i> <i>To register a guest for the Fellowship Day sessions or lunch, please use page 13 of this packet. No one will be turned away for lack of funds.</i>	\$ 15.00	\$ _____
4. Seventh Tradition <i>(Optional contribution)</i>		\$ _____
5. John H. Scholarship Fund <i>(Optional contribution)</i>		\$ _____
6. Lodging		N/A - See pg. 6
Total Enclosed		\$ _____

To submit your registration electronically, [click here.](#)

(If registering online please send payment by “check only”, with your group #, to the address below)

To register by mail, send in both pages of this Conference Registration Form, with your payment.

Make checks payable to DAGSB, and mail to:

2017 WSC Registration, PO Box 920888, Needham, MA 02492-0009

Early registration deadline (postmarked by): July 26, 2017

Final registration deadline (postmarked by): August 4, 2017

Hotel Reservation Information

Conference delegates must make their own hotel reservations.

Hotel Reservation Options

Online: [World Service Conference](#) (OR copy and paste the following link into a web browser)

- <https://www.starwoodmeeting.com/events/start.action?id=1702233665&key=ACE5542>
- **Phone:** Sheraton Reservations: 888-627-8790
- **Phone:** To hotel directly: 1-972-929-8400
- **Mail:** Use form on following page.

Notes

- **Single night room rate**
 - **One or two persons:** \$ 112.00, plus 15% tax = \$128.80 per night
- **Total Conference room fees** (for 4 nights, including tax):
 - **Single occupancy:** \$ 515.20
 - **Double occupancy:** \$ 257.60
- **Deadline.** The hotel guarantees rates and room availability for reservations made on or before July 28, 2017, 5:00PM CDT. After that date, higher rates may apply and room availability is not guaranteed.
- **Discount code.** When making phone or mail-in reservations, use this Group Code: 2017 World Service Conference
- **Debit card prepayment:** If you want to prepay your hotel expense with a debit card, call the hotel directly at 972-929-8400.
- **Incidental room charges.** When checking in, inform the hotel if you will allow incidental expenses to be charged to your room. If you allow incidentals, a single \$50 deposit will be charged to your bank or debit card account. If you decline all incidentals, no deposit will be charged to your account.
- **Cancellation.** To cancel your room reservation and avoid charges, notify the hotel at least 24 hours before your scheduled check-in date.
- **Double occupancy and roommates.**
 - If you desire double occupancy, you are responsible for finding your own roommate and making your own arrangements with the roommate (and the hotel) as to how the hotel bill will be paid.
 - The best method for making a double-occupancy reservation, or to prepay the double-occupancy rate, is to call the hotel directly at 972-929-8400
 - Delegates looking for roommates can go to <http://mb.boardhost.com/Dfwconv2016> (same as last year)
(*Note: This resource is provided for your convenience and is not affiliated with the D.A. General Service Office or the D.A. General Service Board. Neither the Host Committee, the GSB, the GSO, nor the Sheraton DFW Airport Hotel is responsible or liable for the selection of roommates.*)
 - If you have a roommate and no prepayments have been made, whichever one of you checks in first will be obligated to pay the full room charges upon checkout.
- **Extra room nights before or after the Conference.** The Conference room rate of \$112.00 plus tax 15% (\$128.80) will be provided to Conference attendees for two days before and two days after the Conference, subject to room availability.

If you're making your reservation by mail, complete the form below and mail to the address listed at the bottom of this page.

Please include length of stay, payment information, and an email address, for reservation confirmation from hotel.

Hotel Registration Form

31st Annual D.A. World Service Conference, August 23–27, 2017

First name:		Last name:	
Address:			
City:	State/Prov.	Country:	Postal code:
Phone: ()		Email address:	
Roommate's name (if known):			
<p><i>Note: If you want double occupancy, you are responsible for arranging for your own roommate. Neither the Sheraton DFW Airport Hotel, DAGSB, the GSO, nor the WSC Host Committee is responsible or liable for roommate selections and/or payment arrangements.</i></p>			
Special accommodations required:			
Arrival date and time:	<input type="checkbox"/> Double (4 nights) \$257.60	\$	
Departure date and time:	<input type="checkbox"/> Single (4 nights) \$515.20	\$	
*Additional room nights, before or after Conference, at \$128.80/night (tax included)	<input type="checkbox"/> ___ nights X \$128.80	\$	
Group Code: 2017 World Service Conference	Amount enclosed	\$	

* Contact the hotel for availability, 972-929-8400.

If paying by check, list your reservation confirmation number, length of stay and mail to:

Erica Scott
Accounting Department
Sheraton DFW Airport Hotel
4440 West John Carpenter Freeway
Irving, Texas 75063 USA

Travel and Miscellaneous Information

Transportation between the Airport and the Hotel

The hotel is located at the airport, and provides free shuttle service between the airport terminal and the hotel. Upon arrival at the airport, call the hotel at 972-929-8400 to request a shuttle.

Parking

Hotel parking is free for Conference delegates.

Hotel Amenities

Described at: <http://www.sheratondfwairport.com>

Free Wi-Fi

Free Wi-Fi is provided in all meeting and guest rooms.

Special Needs

If you use a wheelchair or have mobility challenges for which you need assistance, contact the Host Committee prior to the Conference at: DFWConf2016@gmail.com. (Same as last year)

Conference Registration at the Hotel

Pick up your Conference materials at the WSC Registration Table in the hotel atrium. The table will be open Wednesday, August 23, from 12 p.m.(noon) to 10 p.m.

WSC Attendee Reminders

- This is D.A.'s annual business conference, the purpose of which is to conduct the business of D.A. Conference attendees should not promote or sell other products or services at the WSC.
- Tradition Eleven states "Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, and films." This has been extended to all other media. Hence, we suggest that members use first names and last initials only and no personal email addresses on documents circulated at the WSC (except committee rosters), as sometimes these documents have been posted on the Internet.
- Delegates: Please bring your own personal D.A. and A.A. Literature for your use as reference in your committee and caucus work. For additional reference, all delegates will receive a 2017 edition of the Debtors Anonymous Manual for Service (DAMS) when they check-in at the registration table.
- By submitting a completed registration form, World Service Conference (WSC) attendees release to Debtors Anonymous General Service Board, Inc., any and all ownership and use rights for material submitted to WSC committees and caucuses during the Conference year. This includes, but is not limited to, written, graphic, and audio materials. Debtors Anonymous General Service Board, Inc., is the not-for profit corporation that has legal and fiduciary responsibility for the spiritual fellowship of Debtors Anonymous

Preliminary Conference Schedule

Start and End Times		Activity
Wednesday, August 23		
12:00 noon	10:00 p.m.	Conference Registration
4:00 p.m.	5:00 p.m.	D.A. meeting and open Twelve-Step meeting
5:00 p.m.	6:15 p.m.	Dinner
6:30 p.m.	9:00 p.m.	Welcome, Orientation, and General Session: WSC Committee and Caucus Reports
9:10 p.m.	10:00 p.m.	Caucus Meetings
9:10 p.m.	10:00 p.m.	D.A. meeting and open Twelve-Step meeting
Thursday, August 24		
7:00 a.m.	8:00 a.m.	Conscious Contact/BDA meeting
7:30 a.m.	8:45 a.m.	Breakfast
9:00 a.m.	11:00 a.m.	General Session: GSB Reports
11:00 a.m.	12:00 noon	General Session: Open Forum
12:00 noon	1:00 p.m.	Lunch
1:00 p.m.	2:00 p.m.	General Session: Open Forum (cont.)
2:00 a.m.	2:15 p.m.	Break
2:15 p.m.	3:15 p.m.	Caucus Meetings
2:15 p.m.	3:15 p.m.	D.A. meeting and open Twelve-Step meeting
3:30 p.m.	5:00 p.m.	Committee Meetings
5:00 p.m.	6:15 p.m.	Dinner
6:00 p.m.	6:45 p.m.	General Service Board Open Meeting
6:00 p.m.	6:45 p.m.	Conscious Contact
7:00 p.m.	9:30 p.m.	Committee Meetings
Friday, August 25		
7:00 a.m.	8:00 a.m.	Conscious Contact/BDA meeting
7:30 a.m.	8:45 a.m.	Breakfast
9:00 a.m.	12:00 noon	Committee Meetings
11:30 a.m.	12:00 noon	Committee Chairs meet with each other
12:00 noon	1:00 p.m.	Lunch (includes Meet-the-Trustees tables)
1:15 p.m.	4:45 p.m.	Committee Meetings
5:00 p.m.	6:00 p.m.	Caucus Meetings
6:00 p.m. on		Dinner on your own/Free time
8:30 p.m.	9:30 p.m.	D.A. meeting
Saturday, August 26		
6:30 a.m.	7:20 a.m.	Conscious Contact/BDA meeting
7:00 a.m.	8:15 a.m.	Breakfast
8:30 a.m.	12:00 p.m.	Convocation
12:15 p.m.	1:15 p.m.	Lunch, with speaker
1:30 p.m.	5:15 p.m.	Fellowship Day
7:00 p.m.	11:00 p.m.	Gala Dinner/Talent Show/Dance
Sunday, August 27		
6:30 a.m.	7:20 a.m.	Conscious Contact/BDA Meeting
7:00 a.m.	8:15 a.m.	Breakfast
8:30 a.m.	12:00 p.m.	Convocation and closing

Note regarding the Convocation:

The Conference concludes with the Convocation sessions on Saturday and Sunday. The Sunday Convocation closes at **12:00 noon**. These sessions are where issues that affect the Fellowship as a whole will be considered and decisions will be made. Your participation and votes are part of the group conscience of the worldwide D.A. Fellowship. Plan to attend the Convocation on both Saturday and Sunday, and arrange your **travel so you can stay for the entire Sunday Convocation.**

Service Opportunities

Volunteer for Service

Each year, the Conference provides opportunities for Conference delegates to give service. If you wish to take advantage of any of the service opportunities below, please fill out the form on page 11 and mail with your registration form or email to DFWConf2016@gmail.com. (Same email address as last year).

1. Speakers: Fellowship Day

The Host Committee needs D.A. members willing to speak for approximately ten minutes on one of the topics listed below. The Fellowship Day audience will be other compulsive debtors, including newcomers. The Theme for Fellowship Day: **Healing through Sharing-How to Sponsor a New Debtor through the D.A. Steps and Tools.**

TIME	Track 1: Steps	Track 2: Tools	Track 3: Healing through Sharing
1:15 – 2:15 pm	Steps 1, 2, 3	Abstinence from Unsecured Debt, Meetings, Phone/Internet, A.A./D.A. Literature	Steps 10,11,12
2:30 – 3:30 pm	Steps 4, 5, 6, 7, 8	Numbers/Inventory Tools, Record Keeping, PRG's	Anonymity
3:45 – 4:45 pm	Step 9	Amend Tools, Spending Plans, Creditor Communication, Debt Repayment	Business Meetings

Speakers must have incurred no new, unsecured debt for at least one year. At the beginning of your share, you will be asked to state how long you have been free from incurring unsecured debt. (Unsecured debt is any debt not backed up by some form of collateral).

Speakers should focus their sharing on not incurring any new unsecured debt, working the Twelve Steps, using the D.A. Tools, and applying the Twelve Traditions. Speakers should share how these foundations of the D.A. program have shaped their recovery. Speakers should also share their experience of how these D.A. cornerstones relate to the listed workshop topics. Speakers must abide by the Twelve Traditions and should limit their sharing to their own experience within the D.A. program.

Also, in accordance with Tradition Six, speakers should not promote non-D.A. enterprises or businesses.

2. Leaders: Conscious Contact Sessions

The Conference will include a 45-minute Conscious Contact session at the beginning of each day. The goal is to give members the opportunity to practice Step Eleven, through meditation, music, physical movement, and other relaxation/spiritual/self-care practices. Leaders are needed.

3. Performers: Gala Talent Show

Have a talent? Consider performing in the Talent Show, which is part of the Saturday night Gala.

Volunteer Service Form

First name:		Last name:	
Address:			
City:	State/Province:	Country:	Postal code:
Home phone: ()		Cell phone: ()	
Email address: (please write clearly)			

I WOULD LIKE TO VOLUNTEER TO:

- Be a Fellowship Day speaker.

Speakers must have incurred no new, unsecured debt for at least one year. At the beginning of your share, you will be asked to state how long you have been free from incurring unsecured debt. (Unsecured debt is any debt not backed by some form of collateral)

- Lead a Conscious Contact session.

The goal is to give members the opportunity to practice Step Eleven, through meditation, music, physical movement and other relaxation/spiritual/self-care practices.

- Perform in the Gala Talent Show.

Tell us about your talent:

Complete the form above and email to DFWConf2016@gmail.com.

(email address is same as last year as a necessity)

Delegate Spending Plan Worksheet

Funds Available	Example only	Planned	Actual
Group GSR/Intergroup ISR Funds	\$1,500.00		
John H. Scholarship			
Personal	325.00		
Other	100.00		
Total	\$1,925.00		
Expenses: Category & Item	Example only	Planned	Actual
A. Conference Registration and Meals			
Postmarked or emailed on or before 7/26/2017	\$505.00	\$505.00	
Postmarked or emailed between 7/27/2017 and 8/04/2017(\$605.00)			
B. Lodging: Double (\$257.60), Single (\$515.20)	257.20		
C. Transportation:			
Airplane, train, gas, tolls, etc.	320.00		
Transportation from home to local airport (Outgoing)	35.00		
Transportation from airport to hotel	0		
Transportation from hotel to airport	0		
Transportation from local airport to home (Return)	35.00		
Transportation at Conference (taxi, car, public transportation, etc.)	20.00		
Other			
D. Meals (other than meal package included in registration)			
Outgoing travel meals	35.00		
Return travel meals	35.00		
Friday evening meal	40.00		
Other			
E. Fellowship Day registration fee	15.00	\$15.00	
F. Gala Dinner / Talent Show / Dance	50.00	\$50.00	
G. Tips and Gratuities			
Tips for lodging	45.00		
Tips for transportation	5.00		
Tips for meals	\$25.00		
H. Miscellaneous Expenses			
Seventh Tradition (A basket will be available at the Convocation.)	20.00		
Donation to John H. Scholarship Fund	15.00		
D.A. literature	45.00		
Other			
Subtotal	1,437.20		
I. Travel Contingency (10% of subtotal)	143.72		
Total	\$1,580.92		

Guest Registration Form for Fellowship Day and Gala

Only General Service Representatives (GSRs) and Intergroup Service Representatives (ISRs) can attend the business sessions of the Conference. Guests are not allowed in the committee rooms (Wednesday, Thursday and Friday) and/or the Convocation (Saturday and Sunday mornings).

Guests are welcome to attend the Fellowship Day lunch, the Fellowship Day sessions, and the Gala activities, all of which will be held on Saturday, August 26, 2017.

Guests wanting to attend any of these events can pre-register with the form below.

GUEST REGISTRATION for D.A. WSC Events, Saturday, August 26, 2017:

NAME: _____

E-MAIL: _____

PHONE: (_____) _____

Fellowship Day Sessions \$15.00* _____

Lunch and Speaker: \$35.00 _____

Gala Dinner/Speaker/Talent Show/Dance: \$50.00 _____

TOTAL Enclosed: \$ _____

Make check payable to and mail to:

Prosperity Intergroup WSC
P.O. Box 12352
Dallas, TX 75225 - 0352

August 11, 2017 DEADLINE TO REGISTER FOR LUNCH AND/OR GALA

*No one will be turned away from the Fellowship Day sessions for lack of funds.

For more information about the Fellowship Day or the Gala, please contact the Host Committee at DFWConf2016@gmail.com (Same email address as last year)

John H. Scholarship Program

Description and Instructions

The purpose of the John H. Scholarship Program is to provide financial assistance to GSRs and ISRs who are willing to be of service and to attend the Debtors Anonymous Annual World Service Conference, but lack all the necessary funds to do so.

Allocation Criteria

The allocation procedure for distribution of scholarship funds follows a process mandated by guidelines previously approved by the World Service Conference. These guidelines follow on pages 15 and 16.

Deadlines

1. Scholarship applications must be received by the General Service Office by May 22, 2017. This allows the Host Committee time to make funding decisions and advise award recipients in a timely manner.
2. Funding decisions will be made by the Host Committee no later than June 1, 2017.
3. Applicants will be notified by June 6, 2017, by telephone, email, or postal mail.

Application Instructions (Application form is on page 17.)

In the personal Information section, please provide:

1. Your name, mailing address, phone number, and email address.
2. Your group name and group number.
3. Has your group ever received John H Scholarship funds? Years? (if known)

In the expense information section:

1. Registration fee (includes meals) and lodging expense are pre-entered on the form. Scholarship awards will be based on the early-registration amount.
2. Transportation. Complete amounts for each applicable line item in this section.
3. Meals (other than meal package included in registration). Complete amounts for each applicable line item in this section, including meals in route to and from conference.
4. Fellowship Day.
5. Gala Dinner/Talent Show/Dance
6. Subtotal. Add amounts in rows A–E.
7. Contingency. Multiply subtotal of rows A–E by 10%.
8. Total. Add (Subtotal) + (Contingency).
9. Amount of Group(s) Contribution. Subtract total funds your group(s) can contribute.
10. Amount of scholarship needed. Enter amount requested from the scholarship fund.

Submitting the application:

Email completed application to:
2017WSC@debtorsanonymous.org

Or mail completed application to:
2017 WSC
John H. Scholarship Application
P.O. Box 920888
Needham, MA 02492-0009

Applications must be received by **May 22, 2017**.
If you apply for a scholarship, please wait to send in your Conference registration until after you have received notification regarding the final scholarship decision.

After the Conference:

If you receive a scholarship award, after the Conference you must:

Complete the "actual" column of the application form (Column B).

Mail the completed form and a check in the amount of **any unused funds** to:

D.A. GSO
Attn. John H. Scholarship Fund
P.O. Box 920888
Needham, MA 02492-0009

John H. Scholarship Funding Guidelines

(Last revised: August 2013 - Approved by the 2013 WSC)

The general purpose of the Scholarship Fund is to provide financial assistance to those GSRs/ISRs who are willing to be of service and to attend the Debtors Anonymous World Service Conference but don't have all of the necessary funds to do so.

The Scholarship Fund allocation process is to be administered by the Host Committee.

1. Suggested qualifications to apply:

Individual:

- (a) One year of not having incurred any new, unsecured debt;
- (b) A committed record of service at the group or Intergroup level;
- (c) Actively working the Twelve Steps and Twelve Tools of Debtors Anonymous;
- (d) Active member of home group; and
- (e) Willingness to fulfill Conference duties and to remain a committee member the entire Conference year.
- (f) If the GSR/ISR is a returnee to the conference, it is suggested that they have attended at least 7 out of 11 of the previous year's committee's calls.

Group:

- (a) Group shall state on the application whether it has received John H. Scholarship funding, and if so, the years, if known.

2. Deadlines:

Scholarship applications must be received no less than sixty-five (65) days before the Early Registration Deadline. This allows the committee time to render a decision and reply to applicants in a timely manner. There can also be a published notice by an eNews announcement, in *the DA Focus* and the *Ways & Means* to notify when applications are available. Applications can be submitted as soon as they become available to avoid last-minute gridlock. Applications will also be available at <http://www.debtorsanonymous.org> once they become available.

Decisions will be made by the Host Committee at least fifty-five (55) days before the Early Registration Deadline. The Host Committee shall provide scholarship allocation information to the GSB Treasurer at the same time.

3. Notification to applicants:

Applicants will be notified at least fifty (50) days before the Early Registration Deadline.

4. Allocation:

One scholarship will be given based on the "Most Need." This will allow some GSRs/ISRs from small groups an opportunity to participate. However, (a) the group that is represented by the "Most Need" scholarship recipient must have been a registered meeting with the GSO and meeting on a regular basis for at least two years; (b) the "Most Need" recipient cannot receive this scholarship in two successive years; and (c) the group should have demonstrated that they have made an attempt to get their GSR/ISR to the Conference, for example, passing a separate basket or fundraisers.

The remainder of the fund will be allocated to those GSRs/ISRs with the "least need" first, in order to get more delegates to the Conference.

The scholarship is awarded to the group, not the individual. This means if an award is granted and then the individual cannot attend the WSC for whatever reason, the group can send another group member (the elected alternate GSR/ISR) instead and the alternate GSR/ISR may use the scholarship funds (as long as the funds are used for the group the scholarship was originally awarded to). If the group cannot send an alternate GSR/ISR, the funds go back into the scholarship fund for the host committee to re-award to a previously denied applicant.

5. Guidelines as to how applicants and GSO will be notified:

By telephone, email, or postal correspondence.

6. Written material explaining how funds are dispersed:

Funds are kept in a separate account by the GSB. The GSB will distribute funds as allocated by the Host Committee.

Funds available for scholarship will include all contributions collected up to March 31 of the year of Conference.

7. Record Keeping:

The Host Committee will follow the guidelines set forth in this Scholarship Fund application process. The Treasurer of the Host Committee will keep track of the name, address, meeting represented, and amounts of each fund recipient and forward a report to the GSB. The Conference Support Committee will maintain a file of all scholarship recipients.

If a recipient does not use all funds granted him or her by scholarship, the recipient will return the excess amounts to the GSO to be placed back into the Scholarship Fund. The recipient will complete an Actual Spending Plan (Column B on the Spending Plan Worksheet) and return it to the GSO within two (2) weeks following the last day of the Conference.

WSC 2017 John H. Scholarship Application Form

Name:		Group name:	
Address:			Group #
City:	State/Province:	Country:	Postal code:
Home phone: ()		Cell phone: ()	
Email address: (please write clearly)			
My group ___ has___ has not received John H. Scholarship funds. Year(s) [if known] _____			

Applications must be received by the General Service Office by **May 22, 2017**.

Email completed application to: 2017WSC@debtorsanonymous.org

Or mail completed application to: 2017 WSC Registration John H. Scholarship Application P.O. Box 920888 Needham, MA 02492-0009
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Please complete Column (A) only

	A	B
Expenses:	Planned	Actual
A. Conference Registration and Meals – Early registration fee (DOES NOT include Fellowship Day or Gala)	\$505.00	
B. Lodging (double occupancy assumed)	\$257.60	
C. Transportation		
Plane, train, bus, gas, tolls, etc.		
Transportation from home to local airport + Tip		
Transportation from DFW airport to hotel + Tip		
Transportation from hotel to DFW airport + Tip		
Transportation from local airport to home + Tip		
Baggage charges and tips		
Direct vehicle expense (gas, tolls, etc.)		
Other		
D. Meals (other than meal package included in registration)		
Outgoing travel meals + Tip		
Friday evening meal + Tip		
Gala Dinner / Talent Show (Saturday)(\$50.00)		
Other		
E. Fellowship Day (Saturday)(\$15.00)		
Subtotal		
F. Travel Contingency (10% of subtotal)		
Total		
Less: Amount of Group Contribution		
Total amount of scholarship requested		

Submitting Issues and Concerns to the World Service Conference

The Debtors Anonymous World Service Conference (WSC) addresses the issues and concerns of D.A. groups that affect D.A. as a whole. Using this sheet, D.A. groups or individuals can submit their issues and concerns to the General Service Office (GSO) before each Conference. Throughout the year, the General Service Board (GSB), Conference committees, and Conference caucuses work on these issues and publish responses in the WSC *Final Conference Report*, in the *DA Focus*, and at <http://www.debtorsanonymous.org/service-world.htm>. Please list any issue or concern below you would like to have considered at the WSC. It will be forwarded to the appropriate committee or caucus for their review.

This sheet (preferably an electronic copy) must be used to submit any issues and concerns to the GSO.

To be addressed at this year's WSC, all Issues and Concerns must be received by July 7, 2017.

For electronic submissions:

Copy and paste this sheet to a new blank document. Please type one issue per page in the space below. Save in Word or rtf format. Note that electronic copies save time for processing and distributing responses to the Fellowship.

Email to: issuesandconcerns@debtorsanonymous.org

For hard-copy submissions:

Make as many copies of this sheet as you need. Please write one issue per page. DO NOT write on the back.

Mail to: **DA-GSO**
P.O. Box 920888
Needham, MA 02492-0009

Group Submission:

Group Name:

Group Number:

City, State/Province, Country:

Individual Submission:

Your First Name/Last Initial:

City, State/Province, Country:

Issue or Concern for the 2017 D.A. World Service Conference: *(Please type or write your issue below.)*

Hosting a Future World Service Conference

Would Your Area Like to Host the Conference in 2018 or 2019?

At each World Service Conference (WSC), the Conference Committee brings before the Convocation a motion to select a site for one or several future year's conferences. At WSC 2017, the Conference Committee will be accepting and evaluating proposals to host the 2018 and 2019 World Service Conferences. All areas and Intergroups are encouraged to consider hosting a WSC. It is suggested that smaller areas, or those areas with few meetings, work with other meetings in their region to build a strong host committee. A list of prior host committee chairpersons and samples of previous proposals can be obtained from the Conference Committee.

To assist areas interested in hosting a WSC, the following guidelines are suggested:

1. Two or more years ahead (ideally), any member of the fellowship may submit a Letter of Intent to the Conference Committee and the General Service Board (GSB), communicating an area's interest in hosting a future WSC. Two or more local D.A. members should sign the letter. This does not commit an area to host, but instead allows the Conference Committee and the GSB to plan for future conferences.
2. The interested city/area/Intergroup should hold a group conscience meeting of all participating area groups and individual members willing to work on the conference, in order to gain agreement to present a formal bid to host the WSC. A written proposal is then developed. It is recommended that the proposal include:
 - a. Name of proposed host city/area (City, Intergroup, local groups, etc.)
 - b. Possible sites (hotels, retreat facilities, convention centers, colleges)
 - c. Preliminary site proposals, including bids (primarily for cost comparison of room rates)
 - d. Names, contact information, and experience of proposed Host Committee members (i.e., years in program, solvency dates, prior D.A. service, prior WSC participation, etc.)
 - e. Prior experience of local fellowship in hosting conventions, workshops, fellowship days, etc.
 - f. Details of proposed area, including airport proximity and transportation costs to/from airport, other general costs, seasonal considerations, etc.
 - g. Any other information that would help the Conference Committee understand the area's capabilities, depth of experience, willingness, etc.
3. One or more persons from the bidding Host Committee (does not have to be a GSR or ISR) must attend the WSC at which the proposal will be presented. The presenters should submit their written proposal to the Conference Committee no later than the first committee meeting session of the conference. The Conference Committee will then, working in conjunction with the trustees' Conference Support Committee, schedule time for presenting teams to make their bid presentations and address questions.
4. By tradition, the Chair of a Host Committee whose bid has been accepted is expected to attend the World Service Conference for the year immediately prior to the WSC they'll be hosting. The Host Committee Chair has the option of attending that WSC as either an elected delegate (a General Service Representative or Intergroup Service Representative), or as a nonvoting observer. If serving as a GSR or ISR, the Chair will be a voting member of both the WSC Conference Committee and the Convocation. If attending as an observer, the Chair will attend sessions of the WSC Conference Committee and Convocation without voting rights. In either case, the Chair's costs for attending the preceding year's WSC, including registration, travel, lodging, and meals, will be paid as a conference expense.
5. Once a host city/area is selected, a GSB trustee will be assigned to the Host Committee to serve as a liaison between the Host Committee and the GSB.
6. In preparation for the conference, the GSB will:
 - a. Sign all contracts (Hotel, audio/visual, PCs and printers, copier, DJ, etc.)
 - b. Create and approve the conference income and spending plan
 - c. Create and approve the registration packet
 - d. Approve the conference theme
 - e. Approve flyers and fundraising outreach to the Fellowship

- f. Provide the Host Committee with seed funds (approximately one year in advance)

Other important considerations:

- The WSC is traditionally held in mid-August.
- Approximately 90 – 100 D.A. members attend the conference. A majority of the attendees are from the United States.
- Twelve breakout rooms are needed: Nine for committee and caucus meetings, one for the GSB, one for hospitality room, and one for the technology room.
- One large ballroom, set up classroom-style, is needed for the general sessions and the convocation. A second large room is needed for a buffet line and seating for meals.
- Accommodations and meals for 90 – 100 people will be needed, including vegetarian and vegan options. The GSB can provide sample menu suggestions to hotels to accommodate these needs and to ensure accurate pricing estimations.
- A Fellowship Day is traditionally held in conjunction with the WSC on Saturday afternoon of the conference week. The Host Committee plans and conducts this event.
- A Gala Dinner is traditionally held Saturday evening. The event includes dinner, a speaker, a talent show, and dancing, and is open to delegates, non-delegate D.A. members, and guests. Adequate seating must be assured for this event, along with additional floor space for the evening's entertainment and dancing (typically 120 - 130 attendees total). The Host Committee plans and conducts this event.